

2020 STAFF SCHEDULER

**Web Based
Easy to Use
Hour Guides
Templates
Color Coded Bar Graphs
Staff Cost Percentages
Forecasts, Availability,
Skill Levels
Dynamic Reporting**

Power Scheduling

Attracting the right staff has never been more challenging. Retaining the best staff requires skill and the right tools.

With all of the issues surrounding scheduling, it is difficult to create effective and efficient staff schedules without automation.

The 2020 Staff Scheduler :

- Creates a Focus on Customer Service.
- Balances Customer Service Objectives with Financial Objectives
- Keeps Track of Staff Competencies
- Facilitates Better Treatment of Staff
- Helps Retain your Best Staff
- Enhances Profitability

Too many operators fail to control the most controllable expense of running a restaurant.

Using the 2020 Staff Scheduler will give you the power of Scheduling Excellence, creating happy staff and ultimately a happy and healthy bottom line.



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2020 IT Solutions

2020 IT Solutions' Staff Scheduler is a **web-based** scheduling system that can save business owners thousands of dollars a year caused by over-staffing and under-staffing by ensuring that *existing* employees are utilized more efficiently.

Using a simple bar-graph design, the Staff Scheduler speeds up the employee management process by suggesting 7-day templates based on sales forecasts and staffing rules (e.g. minimum required hours of work). The Staff Scheduler allows users to tweak shifts, plan breaks, change roles, split shifts, and change employee assignments.

The Staff Scheduler allows you to clearly see staff cost as a percentage of forecast sales as you are creating and editing the schedule, making it easy to compare with the organization's guide to theoretical staffing requirements. Employee skill levels are entered and updated to ensure that staffing is appropriate to ensure optimal customer service.

Other features such as:

birthday reminders . tracking of proficiency levels . staff availability . staff turnover . comparison of actual hours to scheduled hours . sick time . no shows . holidays

make the 2020 Staff Scheduler one of the most robust staff management tools available today.

Forecasted sales for the day, staff hours required, hours scheduled, and the variance.

Required hours as determined by forecasting and the Labor Guide.

Monday, March 10, 2020

Forecasted Sales: \$2,000	0	0	0	0	0	0	0	0	45	45	04	95	208	188	107	105	75	87	78	158	174	174	179	
Required Staff Hours: 50	0	1	4	6	5	5	5	5	4	4	4	4	7	6	5	5	4	4	4	4	5	5	5	5
Assigned Staff Hours: 44.5	0	1	4	4	5	5	5	5	4	4	4	4	5	5	5	5	4	4	4	4	5	5	5	
Auto <input type="checkbox"/> Update Variance	-5.5	0	0	0	0	0	0	0	-1	0	0	0	-1.2	-1	-2	-1	-1	0	0	0	-1	-1	-1	-1
Labor Cost: \$781.50 % Cost: 24.27%	31	31	31	31	31	31	31	31	31	31	31	31	31	31	31	31	31	31	31	31	31	31	31	31

Clicking on this line item number allows the user to allocate breaks, post rush and admin time.

Drag and drop bars which can be adjusted in 15 minute increments. The length of the bar corresponds with the length of the shift.

Assigning Offline Time— Breaks, Post-Rush , and Admin time can be assigned at any time throughout the shift in increments of 15 minutes. Breaks can be determined as either paid or unpaid.

Assign Sub Shifts -- Webpage Dialog

https://schedulerdemo.2020its.com/Pages/Popups/selectSubShifts.aspx?nStartHour=420&nStart

Puw Register: 7:00 to 3:00

Admin 60 minutes at 7:00

Available Shifts	
<input type="checkbox"/> Break 1	<input type="checkbox"/> Admin
<input type="checkbox"/> Break 2	<input type="checkbox"/> Post Rush
<input type="checkbox"/> Break 3	<input type="checkbox"/> Other

Assign Cancel

Assigning Employees to Positions—The Criteria check boxes can be used to select an employee who is Available and Qualified.

Assign Employee to Shift -- Webpage Dialog

https://schedulerdemo.2020its.com/Pages/Popups/selectCrewMember.aspx?curEmpID=103925&PreviouslyScheduled=0,0,0,0

Puw Register: 7:00 to 3:00 - John Williams

John Williams Assign Cancel

EMPLOYEES (17)
John Williams [X]

CRITERIA

Available
 Qualified
 Not On This Week's Schedule
 Not On Today's Schedule

The Names in the list will only be updated with the most recently based changes.

CURRENT SHIFTS ON THIS SCHEDULE					
Day	Position	From	To	(Break 1)	
Not previously scheduled					
	AVAILABILITY		POSITIONS		
Thursday	Front Line Grill	5:00 PM	10:30 PM	B	20
Wednesday	Puw Grill	5:00 PM	10:30 PM	B	20
Thursday		5:00 PM	10:30 PM		
Friday		5:00 PM	3:00 AM		
Saturday		5:00 PM	3:00 AM		